

ATTENDANCE

NEWSLETTER

School has to regularly inform the Local Authority of any pupils who are regularly absent from school, have irregular attendance, or who have missed 10 school days or more without the school's permission. Only exceptional circumstances warrant a leave of absence.

Attendance Target 2025-2026

The Government set every school an attendance target with the aim that year on year more children will attend more school days, thereby improving their chances of securing good exam results and meaningful employment, as well as improving mental health and social skills.

This year Peters Hill's target is

95.4%

SPRING OVERVIEW



Whole School
attendance
for Spring
Term was
95.17

Monday Matters!

We have noticed that attendance on Mondays could be better. With that in mind we are introducing a 'Monday Matters' weekly raffle through the Summer Term. Every child that is in school, on time, on a Monday morning will be entered into a class prize draw and one pupil per class will be drawn at random and receive a prize that same day!

You've got to be in it, to win it!

Our Attendance Team

Attendance is everyone's responsibility in school, but these staff have specific accountability for Attendance at Peters Hill.

Thinking about booking a holiday during term time?

REMEMBER: ANY ABSENCE MUST BE REQUESTED IN ADVANCE

Absence for an activity or holiday that can be arranged during the annual 13-week holiday time will not be authorised during the school term.

A penalty notice may be issued if there are five days/10 sessions or more of unauthorised absence in a 10-week period. This can include irregular attendance.

First offence - the first time a penalty notice is issued for term time leave or irregular attendance, the amount will be **£160** per parent per child to be paid within 28 days. Reduced to **£80** per parent, per child if paid within 21 days.*

A penalty will be issued for each child



£160 + £160 + £160

3 x children + 1 parent = **£480**
reduced to £240 if paid within 21 days

A family of two parents and two children



£160 + £160

2 x children + 2 parents = **£640**
reduced to £320 if paid within 21 days

Second offence (within 3 years) - the amount will be **£160** per parent per child to be paid within 28 days. No reduced rate will be offered.*



2 parents +



1 child
£320



2 children
£640



3 children
£960

Third offence - a penalty notice will not be issued, the case will be presented to the Magistrates' Court for prosecution, where either a fine of up to **£2,500**, a community order or a custodial sentence of up to three months can be imposed. A conviction in the Magistrates' Court may be disclosed on future DBS certificates.

Dudley
Metropolitan Council

Class Leaderboard

Well done to the top 3 classes in each Key Stage for great attendance last term!



KSI	%
1TB	96.14
1LG	95.44
2HF	95.03

KS2	%
5JLD	97.84
3ES	97.45
4SM	96.93

What is a 'JEWN'?

In Dudley, Joint Early Warning Notices (JEWN) are formal notifications used by schools in partnership with the **Dudley School Attendance and Education Support Service** when a pupil's attendance falls below acceptable levels. They serve as a final warning to parents to improve their child's attendance before stricter, formal legal action—such as Penalty Notices—is taken.

100% Attendance

Only 1 term left of this academic year. Are you on track for 96% + attendance or even better, an amazing 100%? Pupils with 100% are in with a chance of winning an exciting prize and afternoon tea with Mr Duncan!

Attendance Policy

You will find the latest attendance policy on our website, or by following the link below...
<https://petershillprimary.org/Key-Information/Attendance>

It is very important that you inform us of all absence, planned and unplanned.

Without valid reasons for absence, this can quickly become a safeguarding concern.

Ensure all absence is reported via the school telephone absence line 01384 816740 (option 1) or the absence email address -

absence@petershillprimary.org